

MONROE CAREER & TECHNICAL INSTITUTE
JOINT OPERATING COMMITTEE MEETING
MINUTES of MEETING
August 26, 2013

A. CALL TO ORDER

The special meeting of the Monroe Career & Technical Institute was held in the school's Multipurpose Room A on Monday, August 26, 2013. The meeting was called to order at 6:00 p.m. by the Chairperson, Mr. Dominick Sacci.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Present were:

EAST STROUDSBURG

Mr. Robert Cooke, Mr. Doug Freeman

PLEASANT VALLEY

Mrs. Susan Kresge, Mr. Dominick Sacci

POCONO MOUNTAIN

Mr. John Coyle, Mr. Rusty Johnson, Ms. Jacquelyn Leonard

STROUDSBURG

Mr. Rodney Baechtold, Mr. Merlyn Clark, Mr. Richard Pierce

Members absent:

Mr. Roy Horton – East Stroudsburg (*No Alternate*)

Mr. H. Charles Hoffman – Pleasant Valley (*No Alternate*)

D. INTRODUCTION OF GUESTS

Others attending:

Dr. Carolyn Shegelski, Assistant Director; Mr. John Brown, Supervisor of Career & Technical Education; Mrs. Sheila White, Business Manager; Mr. Kris Dorshimer, Information Technology Coordinator; Mrs. Carol Sitroon, Supervisor of Adult Continuing Education; Mr. Frank Pecci, Supervisor of Building and Grounds; Mrs. Debra Schuler, Executive Secretary; Mr. Daniel Corveleyn, Solicitors; Ms. Carole Geary, Superintendent of Record

Guests attending:

MVEA Representatives: Mr. James Granahan, Mrs. Maria Hafler,
Other Guests: Mr. Adam Lazarchak

A. ITEMS REQUIRING JOC ACTION

1. Personnel Items *(Copies of these exhibit pages are included and made a permanent part of the official Minute Book.)*

a. Resignations exhibit pages 2 &3

<u>Name</u>		<u>Position and Effective Date</u>
(1) Brown, David	--	School Security Monitor Effective: August 26, 2013
(2) Corpora, Caroline (Christi)	--	Secretary/Receptionist Effective: August 23, 2013

b. Appointments exhibit pages 4 & 5

<u>Name</u>		<u>Position and Effective Date</u>
(1) Lazarchak, Adam S.	--	Director Effective: on or about October 14, 2013 Prorated Salary: \$107,500 and will receive all provisions as stated in the Director's Employment Agreement
(2) Shegelski, Carolyn	--	Interim Director Effective: August 31, 2013 to on or about October 14, 2013 Daily Stipend: \$50.00 with no additional benefits
(3) Carmella-Beers, Fiorella	--	Secretary/Receptionist Effective: September 9, 2013 Hourly Rate: \$12.64 Benefits in accordance with the current MCTI ESPA CBA

ACTION BY THE BOARD

Motion was made by Mr. Freeman to approve the resignations and appointments as listed. Motion was seconded by Ms. Leonard. Voting in favor: Mr. Freeman, Mr. Baechtold, Mr. Clark, Mr. Cooke, Mr. Coyle, Mr. Johnson, Mrs. Kresge, Ms. Leonard, Mr. Pierce, Mr. Sacci Yes – 10; No – 0; Absent – 2. Motion carried.