

MONROE CAREER & TECHNICAL INSTITUTE
JOINT OPERATING COMMITTEE MEETING
MINUTES of MEETING
June 22, 2015

A. CALL TO ORDER

The regularly scheduled monthly meeting of the Monroe Career & Technical Institute was held in the school's Multipurpose Room A on Monday, June 22, 2015. The meeting was called to order at 7:19 p.m. by the Chairperson, Ms. Jacquelyn Leonard.

B. PLEDGE OF ALLEGIANCE

C. ROLL CALL

Present were:

EAST STROUDSBURG

Mr. Robert Huffman, Mr. Gary Summers, Ms. Eileen Featherman

PLEASANT VALLEY

Mrs. Linda Micklos, Mr. Robert Serfass

POCONO MOUNTAIN

Mr. John Coyle, Mr. Rusty Johnson, Mrs. Jacquelyn Leonard

STROUDSBURG

Mr. Merlyn Clarke, Ms. Cindy Blake, Mr. Brad Strausser

Members absent:

Mr. William Searfoss – East Stroudsburg (Alternate – E. Featherman)

Mr. Richard Pierce – Stroudsburg (Alternate – B. Strausser)

Mr. H. Charles Hoffman – Pleasant Valley (No Alternate)

Mrs. Susan Kresge – Pleasant Valley (Alternate – R. Serfass)

D. INTRODUCTION OF GUESTS

Others attending:

Mr. Adam Lazarchak, Director; Mr. John Brown, Supervisor of Career & Technical Education; Mrs. Tanya Carmella-Beers, Supervisor of Pupil Personnel Services; Mrs. Diane Serfass, Business Manager; Mr. Kris Dorshimer, Technology & Adult Education Coordinator; Mrs. Debra Schuler, Executive Secretary; Mr. Daniel Corveleyn, Solicitor

Guests attending:

MVEA Representatives: Mr. James Granahan, Mr. Nick Apruzzi, Ms. Tess Dalessio, Mr. Chris Roberto, Ms. Dona McMahon, Mr. Thom Sarcinelli, Mrs Angela Thom, Ms. Lori Schuttert, Mr. Ross Ruschman, Ms. Betsy Lombardino, Ms. Lorinda Homar-Gordon, Mr. Rick Courtright

MCTI ESPA Representatives: Mr. Dennis Dominguez, Ms. Anne Marie Wisbauer, Mrs. Tracy Serfass, Mrs. Pat Sullivan

Other Guests: None

E. PUBLIC PARTICIPATION

Ms. Dona McMahon addressed the JOC regarding her interpretation of Perkins funding and asked why the JOC meeting minutes hadn't been posted to the MCTI website since December 2014.

Mr. Apruzzi addressed the JOC regarding their concerns about the purchase of a digital press for his program areas.

F. ANNOUNCEMENT OF EXECUTIVE SESSION

An Executive Session was held from 6:00 to 7:15 p.m. to discuss personnel.

G. OLD BUSINESS

There was no old business to discuss.

H. ITEMS FOR DISCUSSION

I. ITEMS REQUIRING JOC ACTION

1. **Business and Financial Items** *(Copies of these exhibit pages are included and made a permanent part of the official Minute Book.)*

[The following item(s) is/are to be deleted from the consensus motion at Board Member(s) request.]

ii iii _____ _____ _____

- a. Perkins Allocation of \$352,322 for the 2015-2016 school year, and one (1) of the options below:
 - i) Including an allocation from the 2015-2016 General Fund to cover Career Facilitators benefits of \$33,910.16 to be re-evaluated for the 2016-2017 school year; or
 - ~~ii) Furloughing one (1) Career Facilitator (CF) from the Perkins Grant and reallocating the remaining \$39,362.84 through the Perkins Committee recommendation and approval; or~~
 - ~~iii) Furloughing two (2) Career Facilitators (CFs) from the Perkins Grant and reallocating the remaining \$112,635.84 through the Perkins Committee recommendation and approval~~

Exhibit page 4

ACTION BY THE BOARD

Motion was made by Mr. Johnson to approve the Perkins Allocation of \$352,322 for the 2015-2016 school year and option i - including an allocation from the 2015-2016 General Fund to cover Career Facilitators benefits of \$33,910.16 to be re-evaluated for the 2016-2017 school year. Motion was seconded by Mr. Summers. Voting in favor: Mr. Johnson, Mr. Summers, Ms. Blake, Mr. Clarke, Mr. Huffman, Mr. Serfass, Mr. Strausser, Ms. Featherman. Voting against: Mr. Coyle, Ms. Micklos, Ms. Leonard Motion carried. Yes – 8; No – 3; Absent – 1

[The following item(s) is/are to be deleted from the consensus motion at Board Member(s) request.]

ii _____

b. Grant Applications for the 2015-16 school year available through the PA Department of Education: exhibit page 5

i) CTE Innovation (Planning) Grant \$100,000

~~ii) Equipment Grant \$100,000 (requires matching funds) exhibit page 6~~

iii) and Career Guidance Grant \$100,000

ACTION BY THE BOARD

Motion was made by Mr. Huffman to pull item ii and vote on items i and iii. Motion was seconded by Cindy Blake.

ACTION BY THE BOARD

Motion was made by Mr. Coyle to apply for the grant opportunities i & iii for strengthening career and technical education offered for the 2015-16 school year. Motion was seconded by Ms. Featherman. Voting in favor: Mr. Coyle, Ms. Featherman, Ms. Blake, Mr. Clarke, Mr. Huffman, Mr. Johnson, Mr. Serfass, Ms. Micklos, Mr. Strausser, Mr. Summers, Ms. Leonard. Voting against: Motion carried. Yes – 11; No – 0; Absent – 1

b. Grant Applications for the 2015-16 school year available through the PA Department of Education: exhibit page 5

ii) Equipment Grant \$100,000 (requires matching funds) exhibit page 6

ACTION BY THE BOARD

Motion was made by Mr. Huffman to apply for the grant opportunity ii for strengthening career and technical education offered for the 2015-16 school year. Motion was seconded by Ms. Featherman. Voting in favor: Mr. Huffman, Ms. Featherman, Ms. Blake, Mr. Clarke, Mr. Coyle, Mr. Johnson, Mr. Serfass, Ms. Micklos, Mr. Strausser, Mr. Summers, Ms. Leonard. Voting against: Motion carried. Yes – 11; No – 0; Absent – 1

- c. New Appeal Procedures for Health Plans in compliance with the Affordable Care Act
Exhibit pages 7 - 13

ACTION BY THE BOARD

Motion was made by Mr. Summers to adopt the resolution for the new appeal procedures for health plans for member school employers of the Employer Benefit Trust of Eastern PA (EBTEP) in compliance with the Affordable Care Act. Motion was seconded by Mr. Strausser. Voting in favor: Mr. Summers, Mr. Strausser, Ms. Blake, Mr. Clarke, Mr. Coyle, Mr. Huffman, Mr. Johnson, Mr. Serfass, Ms. Micklos, Ms. Featherman, Ms. Leonard. Voting against: Motion carried. Yes – 11; No – 0; Absent – 1

- d. Pocono Counties Workforce Investment Board (WIB) Individual Training Account (ITA)
Agreement effective July 1, 2015 – June 30, 2016 exhibit pages 14 - 28

ACTION BY THE BOARD

Motion was made by Mr. Johnson to approve the Individual Training Account Agreement effective July 1, 2015 – June 30, 2016 with Pocono Counties WIB. Motion was seconded by Mr. Coyle. Voting in favor: Mr. Johnson, Mr. Coyle, Ms. Blake, Mr. Clarke, Mr. Huffman, Mr. Serfass, Ms. Micklos, Mr. Strausser, Ms. Featherman, Mr. Summers, Ms. Leonard. Voting against: Motion carried. Yes – 11; No – 0; Absent – 1

2. Curriculum and Instruction (Copies of these exhibit pages are included and made a permanent part of the official Minute Book.)

- a. Change in curriculum from Physical Science and Earth Science to Environmental Biology for the 2015-2016 school year exhibit pages 29 - 35

ACTION BY THE BOARD

Motion was made by Mr. Coyle to approve the change from Physical Science and Earth Science to Environmental Biology for the 2015-2016 school year at no additional cost. Motion was seconded by Ms. Micklos with all voting in favor.

